

The January 8, 2009 Re-organizational meeting was called to order by Supervisor Daniel Sturm at 7:30 p.m. at the Bethel Senior Center.

Council members present: Robert Blais
 Richard Crumley
 Victoria Simpson
 Denise Frangipane

Opening Remarks from New Supervisor

Mr. Sturm welcomed everyone to our January 8, 2009 re-organizational meeting. He is honored to be here and have this opportunity to serve as Supervisor, and to work with this town board; Mr. Crumley, Mrs. Simpson, Mr. Blais, Ms. Frangipane and Ms. Sheehan, our most professional dedicated Town Clerk and returning our new Highway Superintendent Mr. Lynden Lilley. He looks forward to great discussion, good debate and most importantly good decisions from this board. I hereby call this meeting to order.

Rules of Procedure and Conduct of Meetings

- 1) A Town Board meeting is a serious matter. The Open Meetings Law gives the Public the right to attend Town Board Meetings and to listen to Town Board deliberations. However, the public may not participate in the meeting except upon the invitation of the Board.
- 2) A Town Board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the Town.
- 3) The Town Board may invite and permit residents of the Town to participate therein so long as such participation is orderly and constructive and does not interfere with the business and purpose of the meeting, for example:
 - a) We will not tolerate slurs, derogatory comments, shouting, unruly behavior, distracting side conversations, or speaking out when another person is talking, defamation, intimidation, profanity or threats of violence, no loud phones, pagers, radios, computers or other electronic equipment, no booing, hissing, foot stomping, parading, singing or other similar behavior that impedes the orderly conduct of our meeting.
 - b) Any person speaking to the board with the consent of the Supervisor should address their remarks to the Board, not to other members of the audience in the form of a debate. Also no person has the right to demand an answer to a specific question from a member of the Board. All such questions shall be directed to the Supervisor who may either answer them or defer them.
- 4) You can disagree but cannot be disrespectful.

Motion by Mrs. Simpson to receive and file rules, seconded by Mr. Blais put to a vote and carried 5-0.

Salaries and Appointments

Salaries and Appointments		2009
Employee	Position	Salary/Hrly
Anker, Henrietta	Animal Control Officer	\$15,450.00
Blais, Robert	Councilman	\$10,800.00
Block, Howard	Town Justice	\$18,935.28
Brown, Marguerite A	Assessor	\$45,169.71
Butler, Jessica	P/T Clerk	\$12.88
Collins, Michael C.	Wastewater Treatment Trainee	\$28,020.31
Conroy, Richard	Assessment Board of Review	\$891.96
Crumley, Richard	Councilman	\$10,800.00
Davis, James J.	Transfer Station Operator	\$11.95

Dexter, Timothy J.	Code Enforcement Officer	\$40,858.29
Foster, Carole L.	Deputy Tax Collector	\$20.13
Foster, Frances E.	Conf Sec/Bookkeeper	\$37,998.95
Foster, Richard	Part-time transfer station operator	\$14.21
Frangipane, Denise	Town Councilwoman	\$10,800.00
Gabriel, Debra	Tax Collector	\$18,480.67
Gettel, Bette Jean	Enforcement Officer	\$32,659.31
Gettel, Bette Jean	Justice Court P/T Clerk	\$75.00 Month
Goldberg, Harvey	Part-Time Constable	\$17.48
Hector, Kathy	Assist Rec Director P/T	\$4,179.19
Katzenberger, Margaret	Assessment Board of Review	\$891.96
Ketcham, Douglas W.	Constable	\$20.31
LaPolt, Eda M	Records Management Clerk	\$13.27
Lilley, Lynden	Superintendent of Highways	\$47,249.24
Lubniewski, Ann	Sr. Recreation Director P/T	\$614.95
Lynch, Terri E.	Housekeeping/Transfer Station Att	\$10.75
MacArthur, Jannetta H	Assistant Recreation Director P/T	\$4,179.19
	Planning Board Secretary	\$2,121.80
	Zoning Board Secretary	\$1,060.90
Madaffari, Marion	Deputy Town Clerk	\$13.27
Mc Bride, James C.	Wastewater Treatment Operator	\$43,010.06
McCarthy, Christian	Constable	\$19.68
McFadden, Cathy L.	Assistant Recreation Director P/T	\$4,179.19
Neuenhoff, Raymond J	Constable	\$20.31
Pennell, Allison	Assessment Brd of Review Secretary	\$11.81
Prince, Mary	Clerk to the Justice	\$31,529.95
Rhyne, Kevin N	Town Justice	\$19,692.70
Schlau, Richard A.	Wastewater Treatment Operator	\$25.07
Schum, Michael	p.t. Wastewater Treatment Attendant	\$14.00
Sheehan, Rita J.	Town Clerk	\$35,855.59
Simpson, Victoria	Councilwoman	\$10,800.00
Stackhouse, Donna	Account Clerk	\$29,134.01
Sturm, Daniel	Supervisor	\$47,249.24
Sturm, Daniel	Budget Officer	\$2,662.86
Sturm, Dina M.	Assessor Clerk	\$29,134.01
Sturm, Dina M.	P/T Clerk	\$12.88
Tyler, Donna	Assessment Brd of Review Chairman	\$952.84
Van Loan, Kenneth R	Dock Master	\$11.26
Vassmer, Marion E	Town Historian	\$1,095.86
Vassmer, Marion E.	Registrar of Vital Statistics	\$836.33
Weiss, Madelyn J.	Housekeeping	\$10.75
Wood, George	Constable P/T & Bailiff	\$16.24
Vacant	P/T Constable	\$14.85

Approval of Salaries

Motion by Mrs. Simpson to approve salaries and appointments, seconded by Mr. Crumley, put to a vote and carried 5-0.

Constable Longevity

10 to 15 Years of Service	Full Time constables only	\$500.00
16 to 20 Years of Service	No provision for Annual Increases	\$1,000.00
21 Yrs of Service & Over		\$1,500.00

Motion by Mr. Blais, \$500.00 full-time only, seconded by Mrs. Simpson put to a vote and carried 5-0

Designation of Official Newspaper

Motion by Mr. Crumley to designate the Sullivan County Democrat as the official newspaper for the Town and the River Reporter, seconded by Mr. Blais, put to a vote and carried 5-0.

Official Depository

Motion by Mrs. Simpson to designate the bank depositories, seconded by Mr. Crumley put to a vote and carried 5-0

Bank of America
First National Bank of Jeffersonville
Catskill Hudson Bank
J.P. Morgan – Chase
Provident Bank

Authorized Bank Signatories

Motion by Mrs. Simpson to designate the following for bank signatures, seconded by Mr. Blais put to a vote and carried 5-0

Daniel Sturm	Supervisor
Rita J. Sheehan	Town Clerk
Robert Blais	Deputy Supervisor
Debra Gabriel	Tax Collector
Timothy Dexter	Code Enforcement Officer
Howard Block and Kevin Rhyne	Town Justices

Deputy Supervisor

Motion by Mrs. Simpson to appoint Robert Blais as Deputy Supervisor, seconded by Mr. Crumley, put to a vote and carried 5-0

Engineering Firms

Motion by Mr. Blais to designate the following engineering firms, seconded by Mrs. Simpson put to a vote and carried 5-0

Glenn Smith, P.E.	
Eustace & Horowitz, P.E.	McGoey, Hauser & Edsall
Joseph Gottlieb, P.E.	Kelly Engineering

Attorneys for the Town

Motion by Mr. Crumley to designate the following attorneys for their designated purposes, seconded by Mr. Blais, put to a vote and carried 5-0

Robert McEwan	Special Issues & Uses, Real Property & Zoning Committee
Kimberlea Rea-Shaw	Zoning & Planning Boards
Alan Sorensen	Planner and Zoning Committee

Utility, Postage & Insurance

Motion by Mrs. Simpson to authorize payment of utility bills, postage and insurances prior to audit and to present at the next audit meeting thereafter, seconded by Mr. Blais, put to a vote and carried 5-0

Petty Cash

Motion by Mr. Crumley to set petty cash at \$150.00 for Youth Board (Jannetta MacArthur), Tax Collector, Town Clerk and Building Department, seconded by Mrs. Simpson put to a vote and carried 5-0

Bonding Counsel

Motion by Mr. Blais to designate Orrick & Herrington LLP as bonding counsel, seconded by Mrs. Simpson put to a vote and carried 5-0.

Highway Department - Appropriations

Motion by Mr. Crumley to authorize Highway Superintendent spend appropriations as set in annual Highway Budget, seconded by Mrs. Simpson put to a vote and carried 5-0

Health Officer

Motion by Mrs. Simpson to designate Bethel Medical Center as Health Officer for \$1,000. year, seconded by Ms. Frangipane put to a vote and carried 5-0.

Water Patrol Fuel Reimbursement

Motion by Mr. Blais to set 2009 fuel reimbursement and increase to \$200 for each water patrol volunteer Steve Schwartz, seconded by Mrs. Simpson put to a vote and carried 5-0

Mileage Rate Reimbursement

Motion by Ms. Frangipane to set mileage reimbursement at .55 cents per mile, seconded by Mrs. Simpson put to a vote and carried 5-0

Town Board Liaisons - Supervisor Appointments

Motion by Mr. Blais to approve Supervisor appointments, seconded by Mrs. Simpson put to a vote and carried 5-0

Richard Crumley	Highway Department
Vicky Simpson	Youth and Planning Boards
Bob Blais	Sewer Dept.
Richard Crumley	Transfer Station & Solid Waste Committee
Daniel Sturm	Constables
Denise Frangipane	Zoning Board

Auxiliary Constables

Auxiliary Constables presented as follows: Harvey Goldberg, Steve Schwartz, Marvin Weiss, Timothy Dexter, Robert Heinz, Robert Blais, Richard Crumley, Daniel Sturm, Simon Gelb and Vicky Simpson, Denise Frangipane

Motion by Mr. Blais, seconded by Mr. Crumley, put to a vote and carried 5-0

Set Meeting Schedule

Motion by Mr. Blais to set the Town Board meeting schedule for the 2nd and 4th Thursdays of each month at 7:30 p.m. at the Bethel Senior Center, seconded by Mr. Crumley, put to a vote and carried 5-0

Association of Towns Training School

Motion by Mr. Blais to approve attendance of 2009 Association of Towns Training School in New York City for any Town Officials who may want to attend, seconded by Mr. Crumley put to a vote and carried 5-0.

Association of Towns Training School Meal Limit

Motion by Mr. Crumley to set meal limit at \$150. per day/per person, seconded by Mr. Blais put to a vote and carried 5-0

Designation of Delegate

Motion by Mr. Crumley to appoint Daniel Sturm as Voting Delegate and Robert Blais as an alternate for the Association of Towns business meeting, seconded by Mrs. Simpson put to a vote and carried 5-0.

Procurement Guidelines

As required in the Procurement Guideline number 7 the Town Board is re-adopting the Procurement Guidelines. Motion by Mr. Blais to renew the adoption of the procurement guidelines as adopted in 1996, seconded by Mr. Crumley put to a vote and carried 5-0

NEW MINUTES

Audit of Bills

Motion by Mr. Blais to approve the monthly audit of bills as reviewed by the Town Board, seconded by Ms. Frangipane, put to a vote and carried 5-0.

General	\$195,879.84	#23925 – 23977
Highway	\$352,799.93	# 4497 – 4501
		# 4002 – 4038
Sewer	\$ 19,986.15	# 1192 – 1205
Sewer Rehab	\$ 3,103.75	# 1011
Sewer Ext.	\$ 5,016.66	# 1091
Planning & Zoning	\$ 870.00	# 1065 - 1068

Dr. Duggan School PTO Update

Cathleen Crumley Doherty, PTO President, and Cathy McFadden, Vice President, were present to discuss the Monticello School District 2009-2010 budget. The School District has a \$2 Million dollar short fall in their budget and may have to close either Chase or Duggan Schools. The PTO is having a meeting on January 14th and would the Town Board and members of the public attend.

Motion by Mr. Blais to send a letter to the School District, seconded by Mrs. Simpson, put to a vote and carried 5-0.

#1 Recommendations for re-appointments to Planning Board

Motion by Mr. Blais to receive and file Planning Board recommendations, seconded by Mrs. Simpson, put to a vote and carried 5-0.

Motion by Mr. Blais to re-appoint Willie Hughson to the Planning Board for a term to expire December 31, 2015, seconded by Mrs. Simpson, put to a vote and carried 5-0

Motion by Mrs. Simpson to appoint Dan Gettel as Chairman, seconded by Mr. Crumley, put to a vote and carried 5-0

Motion by Mr. Blais to appoint Bill Brey as Vice Chairman, seconded by Mr. Crumley put to a vote and carried 5-0

#2 Recommendations for re-appointments to Zoning Board

Motion by Mr. Blais to receive and file Zoning Board recommendations, seconded by Mr. Crumley, put to a vote and carried 5-0.

Motion by Mrs. Simpson to appoint Jesse Komatz for a term to expire December 31, 2015, seconded by Ms. Frangipane put to a vote and carried 5-0

Motion by Mr. Blais to appoint Stephen Morey, seconded by Mr. Crumley put to a vote and carried 5-0

Motion by Mrs. Simpson to appoint Jim Crowley, seconded by Ms. Frangipane put to a vote and carried 5-0

Correspondence from NYS Dept. of Transportation

Correspondence dated December 23, 2008 has been received from the New York Dept. of Transportation in response to the Town's request to lower the speed limit on Route 17B from the Pine Grove Road to the Mongaup Valley town line. The State is holding there position that the traffic is within the 85th percentile and therefore the 55 mph speed limit is appropriate for this location. Motion by Mrs. Simpson to receive and file, seconded by Mr. Crumley put to a vote and carried 5-0.

Correspondence SCCC – “Learn and Share”

The Sullivan County Community College is seeking ten people from each Town for a brief meeting on what the college has to offer. Motion by Mr. Blais to receive and file, seconded by Mr. Crumley, put to a vote and carried 5-0.

Card from Shepard's Pantry

Thank-you card received from the Shepard's Pantry for the food the Town Clerk's Office has been collecting. The food pantry has been serving 300 people a month. Motion by Mr. Blais receive and file, seconded by Mr. Crumley put to a vote and carried 5-0

Cancel Town Board Meeting

Motion by Mr. Crumley to cancel January 22nd Town Board meeting, seconded by Mr. Blais put to a vote and carried 5-0. Mr. Sturm announced that the Zoning Law could be before first meeting in February and may need a special meeting.

#3 Bids for scrap metal

Motion by Mr. Crumley to seek sealed bids for scrap metal at Transfer Station, seconded by Mr. Blais put to a vote and carried 5-0

Monthly Building Department Report – December 2008

Dec. 2007 Fees: \$1,424.
Dec. 2008 Fees: \$2,860.

Dec. 2007 Construction: \$362,000
Dec. 2008 Construction: \$600,000

Motion by Mr. Blais to receive and file, seconded by Mrs. Simpson, put to a vote and carried 5-0.

Year-End Building Department Report

2007 Total Construction: \$21,382,186
2008 Total Construction: \$13,951,750

Motion by Mrs. Simpson to receive and file, seconded by Ms. Frangipane, put to a vote and carried 5-0.

#4 Di Raimondi Bid Results

Sealed bids were received, publicly opened and read on January 6, 2009 11:30 a.m. at the Town Clerk's Office. Present were Bob Blais and Dan Sturm. Sealed bids were received as follows:

- | | | |
|----|------------|---|
| 1. | Rockbuster | \$16,975. |
| 2. | Hughson | \$17,400 |
| 3. | D & R | \$18,000 |
| 4. | Decker | \$18,700 |
| 5. | Diehl | \$21,100 |
| 6. | Myers | \$26,692 |
| 7. | Poley | Not Prevailing \$39,995 / Prevailing \$43,800 |

Motion by Mr. Blais to award bid to Rockbusters, seconded by Mr. Crumley, put to a vote and carried 5-0.

#5 Shuster & Associates Planning Contract

Alan Sornesen, Town Planner, is outsourcing the SEQR to be prepared for the Zoning and Subdivision Laws with Shuster and Associates.

<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$145
Senior Staff	\$ 95
Other Professional Staff	\$ 80
Drafting	\$ 40

Motion by Mrs. Simpson to approve contract, seconded by Ms. Frangipane, put to a vote and carried 5-0.

#6 Correspondence NYS DOT – Re: Laird Road

Correspondence has been received from NYS Dept. of Transportation in response to the speed limit request for Laird Road. The State has approved as follows:

- a) a 40 mph on Laird Road (TR 56) for its entire length, a distance of 2.1 +/-miles.

Motion by Mr. Blais to receive and file, seconded by Ms. Frangipane put to a vote and carried 5-0

#7 Correspondence NYS DOT – Re: Dr. Duggan Road

Correspondence has been received from NYS Dept. of Transportation in response to the speed limit request for Dr. Duggan Road. The State has approved as follows:

- a) a 45 mph on Dr. Duggan Road (TR 26), between a point .7 +/- mile south of Route 17B and a point .7 +/- north of County Route 13, a distance of 1.3 +/- miles.
- b) a 35 mph on Dr. Duggan Road (TR26), between a point .7 +/- mile north, a distance of .7 +/- mile.
- c) a 35 mph on Dr. Duggan Road (TR26), between Route 17B and a point .7 +/- mile south, a distance of .7 +/- mile.

Motion by Mr. Blais to receive and file, seconded by Ms. Frangipane put to a vote and carried 5-0

Thank You Letter to Wyde Lumber

Wyde Lumber has helped the Town with off-loading and storing the new street lamps for Kauneonga Lake. This was a big help since we had no equipment or manpower to off-load. Motion by Mrs. Simpson to send letter, seconded by Mr. Blais, put to a vote and carried 5-0

2008 Year-End Budget Modifications

Need figures from Fran to insert here:

Kauneonga Lake Sewer District
Resolution for Budgetary transfers between fund account codes

Acct Code	Title	Debit	Credit
1) SS1670.4	Central Printing & Mailing		283.00
	Social Security/Medicare		270.00
SS9030.8			
SS9055.8	Disability Insurance		34.00
SS9060.8	Health Insurance	587.00	
		587.00	587.00
	Transfer Between		
	1) account codes		

GENERAL FUND
Resolution for Budgetary transfers between fund account codes

Acct Code	Title	Debit	Credit
1) A1110.4	Justice Court - Contractual		2,214.00
	Town Clerk - Contractual		336.00
A1410.4			
	Attorney - Contractual		5,400.00
A1420.4			
	Central Printing - Contractual		2,200.00
A1670.4			
	Highway Garage - Personal		319.00
A5132.1			
	Playground & Recreation - Contractual		154.00
A7140.4			
	Special Recreation - Contractual		374.00
A7180.4			
	Zoning - Contractual		2,446.00
A8010.4			
	Planning - Contractual		628.00
A8020.4			
	Refuse & Garbage - Personal		2,942.00
A8160.1			
	Refuse & Garbage - Contractual		3,628.00
A8160.4			
	Social Security/Medicare		3,000.00
A9030.8			
	Town Board - Personal	312.00	
A1010.1			
	Town Board -	400.00	
A1010.4			

	Contractual		
	Town Justice -		
A1110.1	Personal	7,189.00	
	Supervisor -		
A1220.4	Contractual	225.00	
	Tax Collector -		
A1330.1	Personal	300.00	
	Assessor -		
A1355.1	Contractual	600.00	
	Town Hall		
A1620.4	Contractual	2,500.00	
	Public Safety Admin		
A3010.1	- Personal	5,000.00	
	Traffic Control -		
A3310.4	Contractual	900.00	
	Playground &		
	Recreation-		
A7140.1	Personal	4,000.00	
	Adult Recreation -		
A7620.4	Contractual	1,200.00	
	Animal Control -		
A3510.4	Contractual	793.00	
	Examining Boards -		
A3610.1	Personal	222.00	
		23,641.00	23,641.00

Transfer between account codes

Highway

Resolution for Budgetary transfers between fund account codes

Acct Code	Title	Debit	Credit
	Maintenance of Street -		
1) DA5110.1	Personal	6,785.00	
	DA5142.1		9,172.00
	DA5130.1		1,194.00
	Maintenance of Street -		
2) DA5110.4	Contractual	25,072.00	
	Snow Removal -		
	DA5142.4		21,519.00
3) DA5130.4	Machinery - Contractual		4,546.00
	DA9060.8	4,776.00	
	DA5140.4		202.00
		36,633.00	36,633.00

1 through 3 Transfer from unexpended Account Code to over
expended account code
Record receipt of
4) revenues

Motion by Mr. Crumley to approve 2008 year-end budget modifications for General, Highway and Sewer Funds, seconded by Mr. Blais, put to a vote and carried 5-0

Approve P/T Tax Collector Clerk salary for 2008

Motion by Mr. Blais to approve p/t Tax Collector Clerk salary for 2008 at \$12.50/hour for Dina Sturm, seconded by Mr. Crumley, put to a vote and carried 4-0 with Mr. Sturm abstaining.

Town Board Comments

Mr. Crumley stated we need to keep the Duggan School open.

Mr. Blais stated that if the temporary part-time employee at the Sewer plant is there longer than 2 weeks need to advertise for the position.

Approve Security Cameras

Mr. Blais suggested placing a camera at the Transfer Station for observation after hours. Motion by Ms. Frangipane to approve a security camera at the transfer station, seconded by Mr. Blais, put to a vote and carried 5-0.

Ms. Frangipane mentioned that the DOT that is plowing in Kauneonga Lake is plowing the snow back on the sidewalks after the stores have shoveled.

Ms. Frangipane announced that there is a public workshop on January 10th from 1 -2:30 at Cornell on farmland protection.

Jennifer Teitelbaum mentioned that State Senator Bonacic has sent out a survey for public opinion on the State budge options and wanted to know what the Town doing to cut their budget?

Mr. Sturm stated that the 2008-2009 town budget was lien. Mrs. Teitelbaum indicated that other Towns are cutting back. Mr. Sturm stated we have no need to lay off and will continue to monitor budget, we dropped our anticipated revenue to anticipate loss. We will continue to monitor hourly employees; this Board is fiscally conservative. Mr. Crumley stated there is no difference; this Town has always been in a recession.

Jennifer Teitelbaum-How are Engineer and Planners getting paid?

Adjournment

Motion by Mr. Blais to adjourn meeting, seconded by Ms. Frangipane, put to a vote and carried 5-0.

Respectfully submitted,

Rita J. Sheehan, Town Clerk